

## **NOTICE OF ANNUAL GENERAL MEETING & TRUSTEE ELECTION WAIPAPA 9 TRUST (Including Waipapa 9 Māori Reservation)**

Tēnā koe

We hope 2025 has begun positively and that you've had a wonderful summer with whānau and friends.

As we approach our **Annual General Meeting (AGM)**, we are pleased to announce the upcoming election for **one Trustee** to the Board of **Waipapa 9 Trust**.

 **AGM Date:** Saturday, 5 July 2025

 **Venue:** Mōkai Marae

 **Time:** 10:00 AM

To ensure accessibility for all owners, voting will be conducted **online and via postal ballot only**. The election results will be declared and resolved at the AGM.

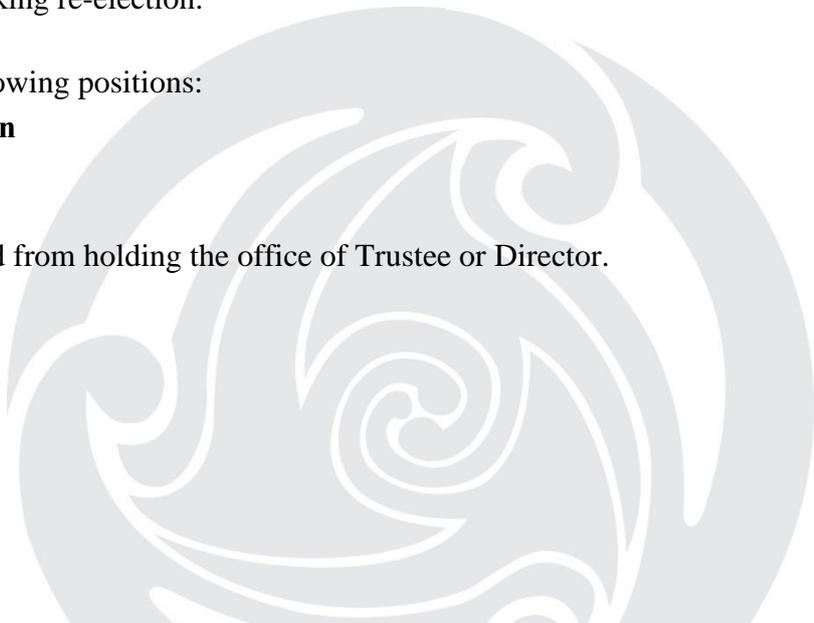
### **CALL FOR NOMINATIONS**

We encourage you to consider nominating suitably qualified individuals within the Waipapa whānau who have the skills and vision to contribute to the Trust's growth.

### **TRUSTEE POSITION UP FOR ELECTION**

1. This position is currently held by **Therese (Gwen) Brooking**, who is retiring by rotation. Gwen has advised that she will **not** be seeking re-election.
2. The elected Trustee will also hold the following positions:
  - **Trustee of Waipapa 9 Māori Reservation**
  - **Director of Waipapa Group Limited**

The successful candidate **must not** be disqualified from holding the office of Trustee or Director.



## **EXPECTATIONS OF A TRUSTEE**

### **✦ Time Commitment:**

- This role extends beyond monthly meetings (held on the first Friday of each month).
- Trustees are expected to participate in sub-committees, prepare board papers, and contribute to ongoing workstreams throughout the year.

### **✦ Computer Literacy:**

- Trustees must be proficient in using digital tools, as the Board operates an electronic document management system.
- Nominees must have access to their own computer or device to receive emails and board papers.

## **ESSENTIAL SKILLS & EXPERIENCE**

Given the Trust's current position, candidates must demonstrate the following:

### **Essential Skills & Experience:**

#### Finance & Accounting:

- Experience as a Trustee, Director, Associate, or Officer.
- Understanding of financial oversight, risk assessment, and inter-entity relationships (parent & group structures).

#### Governance Experience:

- Knowledge of the **Te Ture Whenua Māori Act 1993, Trusts Act 2019, and Companies Act 1993.**
- Strong understanding of the duties and obligations of a Trustee and Director.

### **Desirable Skills & Experience:**

#### **+** Agribusiness & Farming Management:

- Experience in agricultural operations and governance (dairy, dry stock, carbon farming).

#### **+** Human Resource Management:

- Knowledge of HR practices (a tertiary qualification is beneficial but not required).

We encourage nominations that reflect a depth of skill and the ability to make **sound commercial decisions** for the benefit of all beneficiaries.

## **NOMINATION REQUIREMENTS**

Each nominee must submit the following documents:

1. **Acceptance of Nomination Form**
2. **Nominators Form** (signed by five registered owners)
3. **Brief Candidate Statement** (max. **200 words**)
4. **Recent Photograph** (taken within the last **three months**) – this will be shared with owners to assist in the election process.
5. **Curriculum Vitae (C.V.)** – required for Court submission if elected and for reference by fellow Trustees and management. *(If unsuccessful, the C.V. will be returned to the nominee.)*

For nomination forms, please contact us at [election@waipapa.co.nz](mailto:election@waipapa.co.nz) or call the Trust office at (07) 377 4970.

## ELECTION TIMELINE

✂ **Nominations Open:** Monday, 31 March 2025

✂ **Nominations Close:** Wednesday, 30 April 2025 (12:00 PM)

*Late or incomplete submissions will not be accepted.*

✂ **Voting Period:** Wednesday, 21 May 2025 – Friday, 20 June 2025 (12:00 PM)

✂ **Election Results Announced:** Saturday, 5 July 2025 (at the AGM)

For further details, please contact us at [election@waipapa.co.nz](mailto:election@waipapa.co.nz) or call the Trust office at (07) 377 4970.

## ENSURE YOUR REGISTRATION DETAILS ARE UP TO DATE

✉ **Do we have your email address?**

Please update your email with the Trust office to receive important election updates and to enable online voting.

We extend our best wishes to you and your whānau for a positive and prosperous year ahead.

Nāku noa, nā

Nachelle Griffiths  
*Chair*  
Waipapa 9 Trust

Rewa Ututaonga  
*Deputy Chair*  
Waipapa 9 Trust



## NOTICE OF ELIGIBILITY FOR TRUSTEE NOMINATIONS

To be eligible to stand in this election, you must:

- Complete and return the official **Acceptance of Nomination Form**.
- Be, at the time of nomination, at least one of the following:
  - a) A **Beneficial Owner** in Waipapa 9 Trust.
  - b) A **Beneficiary of a Whānau Trust** that is a Beneficial Owner in Waipapa 9 Trust.
  - c) A **Descendant of a Beneficial Owner** in Waipapa 9 Trust.
- Have **five registered Beneficial Owners** nominate you using the official nomination form. Each nominator must sign the form, and signatures will be cross-checked against the owner database.
- Be **20 years of age or older**.
- Be of **good character and sound mind**.

Candidates must be willing to work collaboratively with other Trustees to advance the objectives of the Trust for the benefit of its owners.

As part of the nomination process, candidates must consent to a **Police and Credit check**. The Board reserves the right to inform the Court if a successful candidate refuses this check or receives adverse results, which may affect the Court's decision on their appointment.

**Nominations close at 12 noon on Wednesday, 30 April 2025.**

### ADDITIONAL CONSIDERATIONS

Candidates and nominators should also review the Court's "**Consent to be Appointed as Trustee**" form, as the successful candidate must declare the following:

- I do not have any criminal convictions for dishonesty or any other offences that may disqualify me from being a trustee;
- I do not have any civil or criminal proceedings pending before any Court;
- I am not currently an un-discharged bankrupt or subject to any proceedings under the Insolvency Act 2006;
- I am not subject to a compulsory detention order, or suffer from any condition covered under, the Mental Health (Compulsory Assessment and Treatment) Act 1992;
- I am not subject to any property order made under the Protection of Personal Property Rights Act 1988, or in relation to Kaitiaki Trust orders involving disability;
- I have not previously been removed as a trustee of any trust by the High Court under the Trustee Act 1956 by the Māori Land Court under section 240 of Te Ture Whenua Māori Act 1993.

For further information, please contact us at:

election@waipapa.co.nz or call the Trust office at (07) 377 4970.